



MDI
MURSHIDABAD

**Management
Development
Institute**

Notice Inviting Tender

Tender No.: MDIM/Constr./2021/02

Date: 02-09-2021

**Tender document for "Renovation of 2 (two) numbers
classrooms and other ancillary works at Management
Development Institute Murshidabad Campus."**

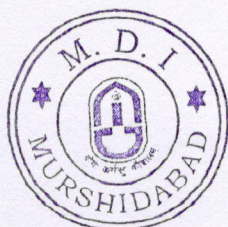
**Management Development Institute Murshidabad
Jangipur Mega Food Park
Sakim-Katnai, kulori, PO-Uttar Ramna
PS-Raghunathganj
District-Murshidabad
Pin-742235
West Bengal**

Notice Inviting Tender

Ref. No.: MDIM/Constr./2021/02

Date: 02-09-2021

Name of Work		Renovation of 2 (Two) numbers classrooms and other ancillary works at Management Development Institute Murshidabad Campus.
Estimated Project Cost		Rs. 17.25 lacs (Inclusive of Taxes and incidental charges)
Tender Fee (Non Refundable)		Rs. 1000/- (Rupees One thousand only) by Demand Draft/ Banker's Cheque / Pay Order
Earnest Money Deposit (EMD)		Rs. 34,500/- (Rupees Thirty Four Thousand and Five Hundred only) by Demand Draft/ Banker's Cheque/ Pay Order/ NEFT/ RTGS
Time of completion of work		45 Days.
Pre-Qualification Criteria (PQC)	Minimum Value of works contract of similar nature executed during any of the last 5 financial years	Completed One work order of minimum Rs. 13.80 Lacs OR Completed Two work orders of minimum Rs. 8.65 lacs OR Completed Three work orders of minimum Rs.6.90 lacs
	Average annual turnover of the firm during the last 3 financial years	Rs. 8.65 Lacs
Availability of tender documents		May be downloaded from the website of MDIM: www.mdim.ac.in
Bid submission mode and place		By speed post/courier/hand delivery at Management Development Institute Murshidabad, Kulori, P.O.: Uttar Ramna, P.S.: Raghunathgunj, Dist.: Murshidabad, West Bengal, Pin: 742235.
Last date of receipt of bids		23/09/2021 till 3:00 p.m.
Opening of Technical Bids		23/09/2021 at 3:30 p.m. at Management Development Institute Murshidabad, Kulori, P.O.: Uttar Ramna, P.S.: Raghunathgunj, Dist.: Murshidabad, West Bengal, Pin: 742235
Opening of Price Bids		Will be intimated to the qualified bidders later
Exemption of EMD for MSME Bidders		The bidders will be exempted from submitting the EMD amount upon submitting and successful verification of their valid MSME Certificate. The tender is liable to get rejected if submitted without EMD amount and a valid MSME Certificate.
Mandatory Requirement of Site Visit by Bidders before submitting Tender		The bidders are required to mandatorily visit the site and obtain a declaration from the Engineer-in-Charge certifying their site visit, failing which their tender is liable to get rejected. The bidders are required to attach the Certificate obtained from Engineer-in-charge (MDIM) with their bids.
Contact Details of Engineer-in Charge		Mr. Anupam Karmakar Engineer-in-Charge Contact No. : +91- 8768408450

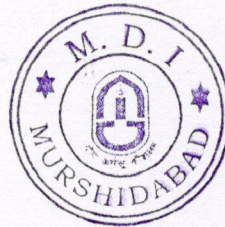


Anupam

Important information:

- (1) Every bid should contain 3 envelopes. Envelope – 1 should contain Technical Bid documents, EMD, Signed Annexure-I, Signed Annexure-II, Signed Annexure-III, filled up Annexure IV (along with supporting documents in ordered format and should be super scribed as "Technical Bid". Envelope – 2 should contain financial bid (Annexure V) and should be super scribed as "Financial Bid". Envelope – 3 should contain Envelope-1 & 2 and should be super scribed as "Bid for Renovation of 2 (TWO) numbers classrooms and ancillary works at Management Development Institute Murshidabad Campus."
- (2) Estimated cost of the work: Rs. 17.25 lakhs. (Inclusive of GST and incidental charges)
- (3) Tender document can be viewed and downloaded from the institute website: www.mdim.ac.in
- (4) Mandatory Requirement of Site Visit by Bidders before submitting Tender: The bidders are required to mandatorily visit the site and obtain a declaration from the Engineer-in-Charge certifying their site visit, failing which their tender is liable to get rejected. The bidders are required to attach the Certificate obtained from Engineer-in-charge (MDIM) with their bids.

(Bidder/Agency should contact: Mr. Anupam Karmakar, Engineer-in-charge of Estate Department, Phone No.: 8768408450 on any working day between (10:00 AM to 5:00 PM).
- (5) Last date of submission of duly filled tender document: 23-Sep-2021 (by 3:00 p.m.)
- (6) Opening of Technical Bids: 23-Sep-2021 (3:30 p.m.)
- (7) Tender document should be submitted to "The Registrar, MDI Murshidabad, Kulori, P.O. Uttar ramna, PS- Raghunathganj, Dist – Murshidabad, West Bengal, Pin: 742235 through Speed Post/Registry Post/ Hand delivery.
- (8) Regular scheme GST registered agencies/bidders/contractors can participate in the bidding process.
- (9) Project completion Time: 45 days from the date of issuance of Work Order.



Anupam
Registrar
MDI Murshidabad
Registrar
MDI Murshidabad

Annexure-I (to be submitted along with Technical Bid, Envelope-1)

Format of Tender submission covering letter

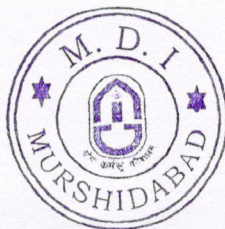
To,
The Registrar
MDI Murshidabad

Subject: Submission of Tender for Renovation of 2 (TWO) numbers classrooms and other ancillary works at Management Development Institute Murshidabad Campus.

Sir,

I/We hereby offer our bid as per terms and conditions mentioned in this tender document. I/We agree to keep our offer valid for 90 days from the date of opening of the bid, and shall be bound by a communication of acceptance within that time to execute the mentioned work for MDIM in accordance with the tender.

- a) I / We _____ have read the general guidelines and tender document attached hereto containing the Terms and Conditions and agree to abide by such conditions.
- b) I / We hereby understand that the submission of tenders / bids does not guarantee allotment of Contract. I / We further understand that in case of any information submitted by me / us being found to be incorrect, MDI MURSHIDABAD will have the right to summarily reject the tender, cancel the Contract or revoke the same at any time without assigning any reason whatsoever.
- c) I / We further agree to execute an agreement to abide by the standard and special conditions of Contract if any, for the subjected project. In case of acceptance of tender by the MDI MURSHIDABAD, I / We bind myself / ourselves to execute the Contract agreement awarded to me / us and to commence the supply/services as per the conditions of the Contract failing which, I / We shall have no objection to the forfeiture of full Security Deposit, deposited by us with MDI MURSHIDABAD in addition to other penalties specified under the terms of Contract.
- d) MDI MURSHIDABAD and its representatives are hereby authorized to conduct any inquiries or investigations or seek clarifications or verify any statements, documents and information submitted in connection with this tender.
- e) On account of non-acceptance of award or on account of not fulfilling tender conditions within the prescribed time, I/We shall be debarred by MDI-MURSHIDABAD for further participation in the future tenders of MDI MURSHIDABAD for a period of 2 years. In addition, MDI MURSHIDABAD can forfeit my/our Earnest Money Deposit (EMD).
- f) I / We further agree to comply all the terms and conditions mentioned in the tender document and would provide necessary supporting documents as per requirement or asked for by MDIM.



D. Gupta

I/We do hereby confirm that I/We have the necessary authority and approval to submit this bid for Renovation of 2 (TWO) numbers classrooms and other ancillary works at Management Development Institute Murshidabad Campus.

A notice, E-mail or letter of communication addressed to me /us at the given address as mentioned in the Bid, even by ordinary post will be deemed to be valid and proper notice of intimation to me/us.

With Kind regards.

For _____ (Name of the Company/Organization)

Signature of the Authorized signatory and Company/Organization seal

(Name of the Authorized Signatory)

Date:

Place:

Email Id:

Contact Number:

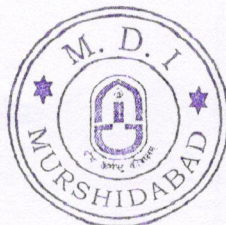
Singh



Annexure-II (To be submitted along with Technical Bid, Envelope-1)

Terms & Conditions applicable for this tender are as under:

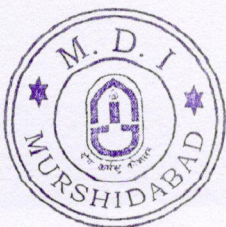
1. All the pages of the tender document should be submitted duly signed by the authorized person.
2. The financial bid shall be valid for at least 90 days. Institute will not entertain any request in respect of escalation of price due to any reason whatsoever.
3. Financial Bids of only those firms will be opened, whose Technical Bids are found compliant/ suitable after technical evaluation done by the MDIM.
4. The required raw materials will be supplied and utilized at MDIM Campus, Raghunathganj, nothing extra shall be paid towards the transportation, Octroi, etc.
5. In case any item is found to be substandard, the same shall be rejected. Institute shall not make any payment for such items and shall be removed from the site immediately.
6. MDIM reserves the right to accept or reject any or all the bids without assigning any reason whatsoever.
7. MDIM reserves the right to terminate the contract by giving seven days' notice in writing without assigning any reason whatsoever.
8. Before tendering, the bidder/Agency has inspect the site to fully acquaint himself about the conditions in regard to accessibility of site, nature and area/extent of ground, working conditions of site and locality including stacking of materials, installations of tools & plants etc. No claim whatsoever on such account shall be entertained by the MDIM under any circumstances.
9. Before inspection of the site, Bidder/Agency/Contractor should contact: Mr. Anupam Karmakar, Engineer in charge (Estate Department), Phone: 8768408450 on any working day between (10:00 AM to 5:00 PM).
10. Project completion time: 45 days from the date of issue of work order.
11. Termination for Default: MDIM may, without prejudice to any other remedy, for breach of work order/contract in whole or part, terminate the contract. The contract will be terminated if bidder/agency/Contractor fails to provide any or all of the services for which it has been recognized within the period(s) specified in the work order, or within any extension period thereof if granted by the MDIM pursuant to conditions of the work order. In the judgment of the MDIM, it is engaged in corrupt or fraudulent practices in competing for or in executing the work order.
12. If a bid is not substantially responsive, it will be rejected by MDIM and may not subsequently be made responsive by the service provider by correction of the nonconformity. MDIM's determination of bid responsiveness will be based on the contents of bid itself and any written clarifications sought by MDIM in writing the response to which shall also be in writing and no change in rates shall be permitted in response.
13. Offers shall be deemed to be under consideration immediately after they are opened and until such time the official intimation of award of contract/work order is made by MDIM to the bidder/agency. While the offers are under such consideration, bidder or their representatives or other interested parties are



Signature

advised to refrain from contacting MDIM by any means. If necessary, MDIM will obtain clarifications on the offers by requesting for such information from any or any other agencies, in writing, as may be considered necessary. Bidders will not be permitted to change the substance of their offers after the offers have been opened.

14. The Contractor/bidder/agency must quote their competitive rate as per format given at Annexure-V.
15. Any failure on the part of bidder/agency/contractor to observe the prescribed procedure and any attempt to canvass for the work shall render their bids liable for rejection.
16. MDIM reserves the right to allot/cancel the tender invited as it may consider/deem fit and proper and to reject the tenders/applications without assigning any reasons at any stage.
17. During tender evaluation, MDIM may, at its discretion, ask the bidder for any clarification of its tender. The request for clarification and response shall be in writing, and no change in the price or substance of the tender shall be permitted in response. The tenders received will be evaluated by MDIM to ascertain the technical suitability and lowest acceptable tender in the interest of MDIM, as specified in the specification and tender documents.
18. MDIM reserves the right to reject any / all bids including the lowest bid or withdraw the tender at any stage without assigning any reasons. Nothing contained herein shall confer right upon a bidder or any obligation upon MDIM.
19. AMENDMENT of Tender Document: At any time before the scheduled submission of bid, MDIM may, for any reasons, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Tender Document by issuing addendum. The amendment in the form of Addendum uploaded on the MDIM website will be binding on the bidders.
20. MDIM may, at its discretion, extend the date for submission and/or opening of the bid. In order to allow prospective bidder, MDIM may, at its discretion shall, extend the deadline for the submission of bids for a reasonable time to take the amendment into account in preparing their bid.
21. ACCEPTANCE AND WITHDRAWAL: The final acceptance of the tender would entirely vest with MDIM, who reserves the right to accept or reject any tender, without assigning any reason whatsoever. There is no obligation on the part of MDIM to communicate in any way with rejected bidders. After acceptance of the tender by MDIM, the bidder shall have no right to withdraw his tender or claim higher price.
22. Bids received with incomplete information are liable for rejection.
23. Bid received after the deadline for submission of bids will be summarily rejected.
24. Any dispute/ difference arising out or relating to this Tender: Matters regarding any dispute shall be referred for arbitration to any Officer appointed by the Director of Management Development Institute Murshidabad, whose decision shall be binding and final.
25. Laws of the Republic of India are applicable to this tender.
26. The EMD will be forfeited in case the successful bidder withdraws his offer or fails to undertake the work after award, due to any reason whatsoever. No interest shall be paid by MDIM on the earnest money deposited by the bidder. The earnest money will be refunded to the unsuccessful bidders after finalization of the contract without any interest. EMD to the successful bidder will be refunded after the



deposition of the Security Deposit or adjusted against the Security Deposit. EMD deposited for any previous tender will not be considered for this tender. In no case shall EMD be put in Price Bid (Part-II). Tenders not accompanied with EMD (in the Technical Bid) in the prescribed form are liable to be rejected.

27. The total amount of Security Deposit shall be 5% of the contract value of the work. No interest will be paid on the said Security Deposit. The SD will be refunded on satisfactory completion of the maintenance period (DLP) of 3 (Three) months commencing from the date of issuance of completion certificate by the Employer.
28. Defect liability period: 3 months from the date of completion of work.
29. It shall be clearly understood that the rate quoted in the tender are to be for complete work at site.
30. The bidders shall use only the forms provided with this tender for submission of bids. The tender forms must be filled in English.
31. Canvassing in any form in connection with the tender is strictly prohibited and the tenders submitted by the bidders who resort to canvassing in any form shall be liable to rejection.
32. The bidders are required to mandatorily visit the site and obtain a declaration from the Engineer-in-Charge (MDIM) certifying their site visit, failing which their tender is liable to get rejected. The bidders are required to attach the Certificate obtained from Engineer-in-charge (MDIM) with their bids.
33. All material to be utilized for construction (materials, machineries, etc.) has to be approved by Engineer-in-charge, MDI Murshidabad, before execution.
34. All the communications regarding the subject work shall be addressed (in written) to the Engineer-in-charge (MDI M).
35. Payment terms:
 - No advance payment would be made to the agency/contractor.
 - No Running account bills can be raised by the agency/contractor.
 - Payment would be made as per the actual quantity executed and measured at site.
 - Payment will be made after satisfactory completion of the work.
 - Income tax and other statutory payments as applicable will be deducted from the bill of the bidder/agency/contractor at applicable rates as per the rules in force.
 - Security Deposit would be refunded after successful completion of Defect Liability Period of 90 days from the date of issuance of completion certificate by the employer.
36. Liquidated damages: 1.00% (ONE PERCENT) per week or part thereof of the work order value.
37. The MDIM Engineer in charge shall have powers to require the removal from the site of all materials and work which in his opinion are not in accordance with specifications and in case of default, the Engineer shall be at liberty to employ other persons to remove the same without being answerable or accountable for any loss or damage that may happen or arise to such materials to be substituted thereof and in case of default the Engineer may cause the same to be supplied and all costs which may attend such removal and / or substitution are to be borne by the contractor.



Handwritten signature

38. The bidder/agency shall take all precautions to avoid all accidents by exhibiting necessary red flags, red lights, and providing barriers. He shall be responsible for all damages and accidents caused due to negligence on his part. No hindrance shall be caused to traffic during the execution of work.
39. MDIM shall be at liberty and is hereby empowered to deduct the amount of any damages, compensation costs, charges and / or expenses arising or accruing from or in respect of any such claim and / or damages as aforesaid from any sum or sums due to become due to the bidder/agency.

Agreed & accepted the above

(Signature of the authorized person of the Bidder with official seal)

Devi



Annexure-III (To be submitted along with Technical Bid, Envelope-1)

Procedure for Evaluation of Technical Bids & Financial Bids:

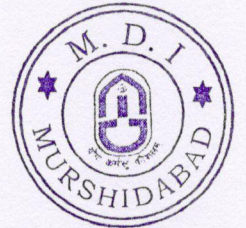
- 1) Bidders, fulfilling the following minimum criteria, will be considered as technically qualified:
 - a) Bidder should have minimum average annual turnover of Rs 8.65 Lacs (average) in last 3 financial years [Please produce 3CA & 3CD form – Income Tax Return along with Technical Bid.
 - b) Intending tenderers should produce credentials of completion of a 'similar nature of work'* having minimum Completed One (1) work order of minimum Rs. 13.80 Lacs OR Completed Two (2) work order of minimum Rs. 8.65 Lacs OR Completed Three (3) work order of minimum Rs. 6.90 Lacs of the estimated amount put to tender during last 5(five) years prior to the date of issue of the tender notice from Municipal corporations / councils /Panchayats / Government Organizations / PSUs /private organization/academic institutions etc. [Please produce work order and completion certificate along with Technical Bid].
*** Note:** 'Similar nature work' shall mean construction/renovation of all types of building works.
 - c) The work quoted should meet the specification as mentioned in Annexure-V.
 - d) Bidder should have valid PAN/GST (Regular registration) [Please submit copies of PAN & GST registration document along with Technical Bid].
 - e) Bidder should submit EMD of Rs. 34,500/- (Thirty-Four thousand and Five Hundred only) (Demand Draft/NEFT/RTGS) along with Technical Bid. EMD may also be paid through NEFT/ RTGS, for which the bank details of MDIM have been provided below:

Name: Management Development Institute- Murshidabad
A/c No.:33987582978
Bank: State Bank of India
Branch: Omarpur
IFS Code: SBIN0012355

The bidders will be exempted from submitting the EMD amount upon submitting and successful verification of their valid MSME Certificate. The tender is liable to get rejected if submitted without EMD amount and an invalid MSME Certificate.
 - f) Bidder should mandatorily submit Tender fee (Non Refundable) of Rs. 1000/- (Rupees One Thousand Only) (Demand Draft/NEFT/RTGS) along with Technical Bid.
- 2) Financial bids of the technically qualified bidders will be opened. Lowest bidder in financial bids will be considered for award of the work order subject to fulfilling other terms & conditions.
- 3) MDIM decision will be final for the evaluation of Technical Bids & Financial Bids.

Agreed & accepted the above

(Signature of the authorized person of the Bidder)



Simple

Annexure-IV (To be submitted along with Technical Bid, Envelope-1)

Technical Bid

Sl. No.	Description	Bidder response
1.	Name of the Bidder/Agency	
2.	Address & Email Id.	Address: Email Id.:
3.	Status of the Bidder (company/proprietary/partnership)	
4.	Name, Email & Mobile of the contact person	
5.	Annual Turnover in last 3 Financial years (submit 3CA & 3CD form – Income Tax Return along with Technical Bid)	
6.	Credentials of completion of a 'similar nature of work'* having minimum value of having minimum Completed One (1) work order of minimum Rs. 13.80 Lacs. OR Completed Two (2) work order of minimum Rs. 8.65 Lacs OR Completed Three (3) work order of minimum Rs. 6.90 Lacs of the estimated amount put to tender during last 5(five) years prior to the date of issue of the tender notice from Municipal corporations / councils /Panchayats / Government Organizations / PSUs /private organization/academic institutions etc. (submit evidence)	
7.	Whether the quotation meets the technical specification as mentioned in Annexure-V.	Yes/No.
8.	PAN/GST (Regular Scheme GST Registration) (Submit copies)	PAN: GST:
9.	EMD details Tender Fee details	Payment details for EMD: Payment details for Tender Fee:
10.	Bidder should have signed all the pages of the bid documents.	Yes/No

(Name & Signature of the authorized person of the Bidder)



Signature

Annexure-V (To be submitted along with Financial Bid, Envelope-2)

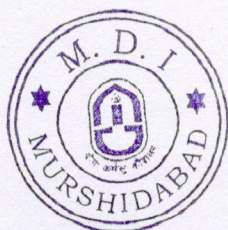
Financial Bid

Name of The Project: Construction of Two numbers New Classrooms and other misc works at MDIM

Schedule of Items (BOQ): Item rate tender

New / Original Work

Sl. No.	Description of items	Quantity	Unit	Unit Rate (Without GST)	Amount (Without GST)
1	Providing and fixing false ceiling at all heights with integral densified calcium silicate reinforced with fibre and natural filler false ceiling tiles of Size 595x595 mm of approved texture, design and patterns in true horizontal level suspended on interlocking metal powder coated T-Grid main-T runners of size 15x42mm of length 3000 mm, cross-T of size 15x42 mm of length 1200 mm and secondary intermediate cross-T of size 15x42 mm of length 600mm to form grid module of size 600 x 600 mm, suspended from ceiling using galvanised mild steel items (galvanizing @ 80 grams per sqm) i.e. 50 mm long, 8 mm outer diameter M-6 dash fasteners, 6 mm dia fully threaded hanger rod upto 1000 mm length and L-shape level adjuster of size 85x25x2 mm. Galvanised iron perimeter wall angle of size 22x19x0.40 mm of length 3000 mm to be fixed on periphery wall / partition with the help of plastic rawl plugs at 450 mm center to center and 40mm long dry wall S.S screws. The work shall be carried out as per specifications, drawing and as per directions of the Engineer-in-Charge. With 15 mm thick integral densified micro edge light weight calcium silicate false ceiling tiles	317	SQM		
2	Applying priming coats with primer of approved brand and manufacture, having low VOC (Volatile Organic Compound) content. With water thinnable cement primer on wall surface having VOC content less than 50 grams/litre	360	SQM		
3	Wall painting with acrylic emulsion paint of approved brand and manufacture to give an even shade :Two or more coats on new work	360	SQM		
4	15 mm cement plaster on the rough side of single or half brick wall of mix : 1:6 (1 cement: 6 fine sand)	21	SQM		
5	Brick work with modular calcium silicate bricks machine moulded conforming to IS:4139, class designation 10 average compressive strength in super structure above plinth level up to floor V level in Cement mortar 1:4 (1 cement : 4 coarse sand)	5.25	CUM		



Signature

6	Providing and applying plaster of paris putty of 2 mm thickness over plastered surface to prepare the surface even and smooth complete.	21	SQM		
7	Supplying, fitting & installation of false ceiling mounted LED panel (50 watts: 2'x 2') with accessories. Including wiring (supplying and installation of required cable) and labour costing. Make Phillips or equivalent brand as per instruction of Engineer in charge.	60	Pcs		
8	Construction of four numbers of ramps. 1) Dismantling. 2) excavation. 3) Shuttering. 4) RCC works 5) plastering 6) BFS 7) Reinforcement Single layer, excluding cost of concreting & tiles. Complete in all respects. Including stainless steel railings on both side of the ramp for Physically Challenged persons. This work to be done as per instruction & direction of Engineer-in-charge.	4	Nos.		
Other Misc. works					
1	Supplying and filling in plinth with sand under floors, including watering, ramming, consolidating and dressing complete.	13.6	CUM		
2	Providing and laying vitrified floor tiles in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS: 15622, of approved make, in all colours and shades, laid on 20mm thick cement mortar 1:4 (1 cement : 4 coarse sand), jointing with grey cement slurry @ 3.3 kg/ sqm including grouting the joints with white cement and matching pigments etc., complete. Size of Tile 600x600 mm.	86	SQM		
3	Dismantling & staking existing flooring and removal of rubbish within a lead of 150m including excavation to required depth as per instruction of Engineer in charge	46	SQM		
4	Providing and laying cement concrete in retaining walls, return walls, walls (any thickness) including attached pilasters, columns, piers, abutments, pillars, posts, struts, buttresses, string or lacing courses, parapets, coping, bed blocks, anchor blocks, plain window sills, fillets, sunken floor etc., up to floor five level, excluding the cost of centering, shuttering and finishing: 1:2:4 (1 Cement : 2 coarse sand (zone-III) : 4 graded stone aggregate 20 mm nominal size)	16.75	CUM		
				Total Amount =	
				Add GST @ 18% =	
Grand Total with GST in words:				Grand Total With GST=	

Signature of Bidder with official Stamp:

Amph

